

Acton Bridge Parish Council Meeting minutes

Date & time	2 nd November 2020 at 19:30	Location	Video conference
Attendees	R Holt (Chairman), T Brocklebank, C Ballantyne-Roberts, R Forbes, D Hall, D Charlton, Cllr C Fifield CW&C, Cllr G Edwards CW&C, Mrs C Robinson (Clerk to the Parish Council)		
Apologies	Cllr P Williams CW&C		
Absent			
Minutes written by	Mrs C Robinson (Clerk)		

The discussion commenced at 19:30

Note – This meeting has been held using Zoom conferencing facilities. The structure of this meeting has been agreed by all Parish Council Members. The Agenda for the meeting has been circulated to all Members and has been published on the Parish Council web site, members of the public were invited to join by contacting the Clerk for meeting invite details.

Agenda Item	Notes & Actions
1. Apologies	Apologies for Absence – as noted above
2. Declarations of interest	No pecuniary interests were expressed.
3. Public Open Forum	There were no members of the public present.
4. Minutes of the meeting held on 5th October 2020	Following three ‘typo’ amendments and a slight rewording of paragraph 5 under Correspondence, from ‘The Clerk also need to look at sending historical minutes to archive following investigation due an offer from a resident to migrate minutes from the old website’ to ‘The Clerk also needs to look at sending historical minutes to archive. This is following an investigation due an offer from a resident to migrate minutes from the old website’, the minutes of the meeting held on 5 th October 2020 were accepted as a true and correct record. The minutes will be signed by the Chairman and returned to the Clerk at the first opportunity.
5. Matters arising: a review of October	
Parish Council vacancy	No election was called, so the notice for co-option was posted with a close date of end of November. The Clerk added details of what the role of a Parish Councillor entails, and the requirement to speak for 2 mins at the virtual meeting. No applications received to date.
Flooding – Station Road	Still outstanding. It is on Cllr G Edwards to do list. Action Cllr G Edwards
Bank Account signatories	After the Clerk waited 30 minutes to speak to someone at NS&I they confirmed they had received the paperwork to change name and address, but it hadn’t been done and they couldn’t talk to the current Clerk as she is not yet a named contact. NS&I will investigate and write (possibly to the previous Clerk). Action Mrs Robinson
Wildflowers	Fellow CWAC Cllr Mike Baynham wanted to raise at the first full council meeting, but the meeting ran out of time, it will be a supplementary question on the wildflower strategy. Action Cllrs G Edwards/Fifield

Remembrance Plaques	The rededication has had to be changed again due to the latest Covid19 restrictions.	
Warrington Road residents	Cllr Edwards has chased up with the new officer, but no update as yet. However, there seems to be no further notices issued, probably due to everything else that is going on.	Action Cllr G Edwards/Williams
Ward Member budget applications	ABCA are waiting for quotes for repairs to the tongue and groove timber on the gable end of the Parish rooms that needs replacing.	
Station Road Nursery	All seems to have gone quiet again, the owner was onsite a couple of weeks ago.	
Neighbourhood plan	The Neighbourhood plan is on hold until the Parish Council can get consultation with the Council Planning Officers. C/F	
Speed data	In response to the email dated the 10 th October from Andy Hamman of the Highways Agency, the Parish Council are surprised and disappointed that the Highways Agency don't have the same concerns as the Parish Council from the speed data being gathered in the village. A sub- Group of the Parish Council would like to attend a virtual meeting with the Highways Agency to discuss in more detail.	Action Cllr Holt
	In addition, Cllr Holt has spoken to the new PCSO, Bradley Siddall, who is keen to support, and will use the speed gun on Station Road/Milton Rough, but PCSO surgeries in the village will have to be on hold for now.	
Maypole Inn	No update.	
Pedestrian Crossings	Cllr G Edwards will be trying to take forward in December, after it is raised at the full Council meeting.	Action Cllr G Edwards
Large Oak tree Chapel/lane Orchard Avenue	The resident has been in contact with CWAC, he will cut the tree and CWAC will take away the cuttings.	
Weeds outside the Maypole	As of 29/10 the weeds outside the Maypole have been removed.	
Cuddington PC hedges letter	The Clerk has obtained a copy of the Cuddington PC letter that she will circulate and it can be used if required.	Action Mrs Robinson
COVID 19 app details Citizens advice poster	The Clerk to locate and post on Website.	Action Mrs Robinson
MHCLG / NALC Right to Contest	Contact details poster put on Website 16 th October	
Website updating and historical minute filing	The Clerk has update links page, filing of historical minutes is ongoing.	Action Mrs Robinson
6. Planning Applications	No planning applications have been received by the Clerk for the Parish Council to consult on. Cllr Holt also added that there were a couple of planning applications that he had spotted on the panning portal – 5 Cliff road, Lawful Development Certificate for removal of a wall, and Lower Green Farm, Chapel Lane – erection of an agricultural store. Neither of which require the Parish Council to consult on.	

7. Planning Decisions

Although nothing had been received by email to the Clerk in the last month, on the Portal (The Parish Council had no comment at the October meeting):

20/03297/FUL – 9 Hilltop Road, Acton Bridge, Northwich Cheshire CW8 3RA – Application permitted

20/03223/FUL – 27 Chapel Lane, Acton Bridge, Northwich CW8 3QS – Application permitted.

The Clerk had also distributed a list prior to the meeting showing a list from the planning portal showing the following applications as still pending:

20/03064/FUL- Milton Heys, Sandfield Lane - Demolition of existing conservatory, single storey rear extension

20/01924/FUL - Land at Warrington Road Acton Bridge Northwich – Erection of one dwelling

20/02813/FUL- 49 Cliff Road – Extension to garage and raise roof eaves to allow usable room above the garage

20/00020/FUL - Maypole Inn 59 Hill Top Road – conversion and extension of former pub to one dwelling

In addition Cllr Holt cited planning application 20/02699/FUL. Erection of one dwelling with dedicated access and associated parking, Syringa, Chapel Lane, as also still pending

8. Financial Matters

a) Authority for signing cheques

There were no cheques requiring signature.

b) Bank Balances

Total Balances as at 12th October 2020

	<u>DR -ve</u>	<u>CR +ve</u>
Current A/c		8,080.40
National Savings A/c		913.05
Unpresented chqs as at 12/10 (incl. ChALC £186.48)	792.46	
CIL Parish BACS payment 20/10		200.46
		<u>8,401.45</u>

Summary

Total Balance B/Fwd @ 13/09/2020		8,841.97
Plus total receipts		200.46
Less total payments		640.98
Total Balance C/fwd to 13/10/20		<u><u>8,401.45</u></u>

Payments:

*3 Chqs approved at October meeting totalling £605.98 (Clerks salary, zoom expenses and new remembrance plaque)
£35.00 DD for ICO*

9. CW&C Ward Councillors

Cllr G Edwards gave an update that she was now back in role and catching up.

Cllr Fifield gave an update that he had been committed on a few things at the full Council and was awaiting the next regulations due to the recent Government changes.

10. Reports from other Meetings

Cllr Forbes attended a meeting of the Weaverham and Acton Bridge Community Trust. He noted there were a number of applications for grants for pensioners in Weaverham for a small Christmas gift. Acton Bridge had not made any applications of this sort and this will be passed to the WI to consider in the future. There was also an application for 2 Chrome Notebooks for Weaverham School.

Cllr Ballantyne Roberts attended a Joint Cemetery Committee meeting, along with Cllr Brocklebank and gave the following update:

- An application for planning permission for an extension to the Cemetery to include a small car park has been submitted
- There were 2 applicants for the vacancy of Handyman/Gardener – the successful applicant was identified and will be offered the role subject to pay and conditions etc being reviewed by a sub-committee including Cllr Brocklebank
- The maintenance contract was reviewed with 2 Contractors putting in quotes. Mid Cheshire Maintenance will be appointed again.
- The Cemetery fees will be raised by approx. 5% after 2 years, from Jan 2021.

It was agreed the Cemetery Clerks meeting report should be circulated to the Parish Council in advance of the Joint Cemetery Committee meetings. **Action Mrs Robinson**

11. Correspondence

Update for community champions – email circulated prior to the meeting.
STANDARDS MATTER 2: PUBLIC CONSULTATION AND PUBLIC SECTOR SURVEYS – closing date 4th December
Freedom of information request – email circulated prior to the meeting.
November ChALC food waste campaign email circulated prior to the meeting.

12. Village Matters

Cllr Ballantyne-Roberts reported that the residents who had the house fire are now living on Warrington road in a long-term rental whilst the roof is being replaced on their house.

Cllr Fifield reported that at the recent ABCA meeting the subject of Christmas lights had been raised, and it might be that the Parish Council might want to consider adding to the special expenses section of the Parish Precept. An email to Mark Wynne to understand the impact on the budget was suggested.

Cllr Charlton asked about the blocked drain(s) on the A49 that caused standing water every winter. After a brief discussion Cllr Charlton agreed to log the issue as a resident on the CWC 'Report it' site. **Action Cllr Charlton**

13. AOB

None raised.

14. Date of Next Meeting

The next meeting will be held via Zoom on Monday 7th December at 19:30.

The discussion closed at 20:25

Signed (Chairman)

Date.....