

**ACTON BRIDGE PARISH COUNCIL**  
**Minutes of Acton Bridge Parish Council meeting held on**  
**Monday 2<sup>nd</sup> December 2024 at the Parish Rooms, Acton Bridge.**  
**Meeting started 19.00**

		Action By:
<b>Present</b>	Cllr David Charlton, (Chair) Cllr Leigh Wakefield (Vice Chair) (LW), Cllr David Hall (DH) Cllr Trevor Brocklebank (TB), Cllr Helen Broughton (HB) Cllr Olivier Van Lear (OVL), Cllr Stephen Golding (SG) Ward Cllr's Gillian Edwards (GE), Lynn Stocks (LS), & Phil Rimmer (PR) 0 Members of the Public (MOP) Tracey Whitlow - clerk	
<b>24/111</b>	<b>Apologies for Absence were received &amp; accepted from:</b> Cllr Charles Fifield (CF)	
<b>Note</b>	<b>Welcome:</b> DC welcomed the newly co-opted councillors, Olivier Van Lear and Stephen Golding to their first meeting. OVL & SG signed the acceptance of office paperwork. Register of interest forms have been returned to TW.	
<b>24/112</b>	<b>Declarations of Members' Interests:</b> None	
<b>24/113</b>	<b>Approval of Minutes:</b> The Parish Council <b>Resolved</b> to approve the minutes of the Parish Council meeting held on 4 <sup>th</sup> November 2024 as a true and correct record. Signed by the chair.	
<b>24/114</b>	<b>Public Participation:</b> No members of the public present.	
<b>24/115</b>	<b>PCSO update:</b> PCSO not present. DC had received an area report prior to the meeting, of which nothing pertained to Acton Bridge.	
<b>24/116</b>	<b>Ward Councillor Report/s:</b> (unless an agenda item) <b>GE reported:</b> <b>Flooding</b> – Flood meeting 17/12/24 GE has contacted CWAC to have 2 FLOOD signs to put both side of the bridge (AB & Crowton) to be put out by volunteers in extreme weather, as highways won't allow Road Closed sign to be put out by volunteers. GE active in the children's presents campaign in the ward.	<b>GE</b>
<b>24/117</b>	<b>Matters Arising:</b> from previous minutes (if not an agenda item). <b>Church Parking</b> - this has been raised again by the PCSO. GE was to contact highways. further discussion next month- also advised to ask the church to contribute to any cost. <b>Mersey Barrage</b> – response sent. <b>Cliff Road grids</b> – response from CWAC that no properties are in danger. No action. <b>Bank signatory</b> paperwork has been sent.	

24/118	<p><b>Correspondence:</b> Email of thanks received for DC, for visiting a resident during the recent storm of 23-24 Nov 2024.</p>	
24/119	<p><b>Resilience Plan:</b> Following the storm of 23-24 Nov 2024 DC received a flood alert followed by a warning – resilience plan activated, although no action required. The alerts being received from EA are not consistent from one storm to another. GE to take up.</p>	GE
24/120	<p><b>Parish rooms:</b></p> <ol style="list-style-type: none"> <li>1. <b>To review parish rooms maintenance:</b> No costings for a survey have been received from ABCA.</li> <li>2. <b>To review the new lease:</b> PC are still awaiting a response from ABCA re: an amendment to current lease. CF to be asked to further this with a meeting with the ABCA chair DC &amp; LW. TW has also spoken to ChALC.</li> </ol>	CF
24/121	<p><b>Accounts/Financial:</b></p> <ol style="list-style-type: none"> <li>1. <b>Cashbook/bank reconciliation 29.11.24</b> Approved and signed. Bank reconciliation £14805.78. Ear Marked Reserves £7885.02. General Reserves £6920.76</li> <li>2. <b>Ratify/Approve Payments &amp; Receipts:</b> <b>Payments:</b> Payroll - December with November overtime approved <b>Receipts:</b> None</li> </ol>	
24/122	<p><b>Clerks Report:</b> <b>Members Budget</b> a further grant of £500 has been approved towards a new notice board. Thank you to the ward councillors who all contributed equally. <b>Overtime</b> -This is now reducing, following the extra work from the handover from previous clerk and bringing the PC up to date (no clerk for 01.04.24-31.07.24). to monitor going forward. <b>CILCA</b> – This course will commence in January.</p>	
24/123	<p><b>Volunteer scheme:</b> GE gave further information- This CWAC scheme is for PC's to be covered under the CWAC insurance to undertake small works within the parish that CWAC no longer carry out. <b>Resolved</b> to enter the scheme, GE to organise a public meeting next year for the parish to receive further information.</p>	GE
24/124	<p><b>Budget 2025-26:</b> 2<sup>nd</sup> pass budget reviewed, discussed particularly the EMR's and general reserves. TW to add amendments and re-circulate for finalisation in January. Tax base figures not yet received from CWAC.</p>	TW
24/125	<p><b>Noticeboard:</b> Following previous discussions TW has applied for a Members Budget grant towards a replacement noticeboard – information on replacement noticeboard circulated. <b>Resolved</b> to purchase new noticeboard. TW to order.</p>	TW

24/126	<p><b>Website/emails:</b>  TW has contacted the web design company of choice – who also offer email accounts in their package – discussed – email account to be offered to all councillors, unless legislation changes councillors can still use their own email.  <b>Domain Name – resolved</b> to change the domain to actonbridgepc.org.uk</p>	TW
24/127	<p><b>Playground:</b>  LS reported that CWAC have taken responsibility for the land in-between the playground and the garages and have now cut back the undergrowth.</p>	
24/128	<p><b>Planning:</b></p> <ol style="list-style-type: none"> <li>1. <b>Planning Applications:</b>  No notifications received or on the portal since the last PC meeting.</li> <li>2. <b>Planning Decisions &amp; Enforcements:</b>  No notifications received or on the portal since the last PC meeting.</li> </ol>	
24/129	<p><b>Highways &amp; Speeding:</b></p> <ol style="list-style-type: none"> <li>1. <b>Highways –</b>  <b>Trees</b> growing from the debris on the road on the station bridge have been reported.  <b>White line markings</b> missing at the junction by the Hazel Pear have been reported.</li> <li>2. <b>Speed Camera’s</b> – TW has had a site meeting with TWM. All 4 SID’s were rechecked, more parts required, Invoices received - TW to follow up on the replacement parts as following discussions at the meeting it appears a lot of parts to SID’s of this age have been replaced, so to question whether the PC should be charged, before considering the invoices.</li> <li>3. <b>A49 speed reduction</b> No further update received from Highways.</li> </ol>	TW
24/130	<p><b>Meeting Dates:</b>  Meeting dates confirmed for the next 12 months, TW to update the meeting schedule after confirming the dates with ABCA. Meetings will continue monthly on the 1<sup>st</sup> Monday of the month (except August- no meeting) and May - change of date due to bank holiday.</p>	
24/131	<p><b>Reports from Other Meetings</b>  <b>Wreath Laying</b> – LW laid the wreath at the recent Remembrance Day service.</p>	
24/132	<p><b>Items for Next Meeting:</b>  Website, Parish Rooms maintenance, Parish Rooms Lease, budget, precept.</p>	
24/133	<p><b>Date of Next Meeting:</b>  The next ABPC meeting is planned for <b>Monday 6<sup>th</sup> January 2025 at 19:00</b></p>	

The meeting closed at 21.00

Signed:

Dated: