

**WEAVERHAM, CUDDINGTON AND ACTON BRIDGE CEMETERY COMMITTEE**

**Clerk to the Joint Cemetery Committee – Mrs C Robinson**

25, Weaverham Road, Sandiway CW8 2NJ Email:gorstagecemetery@outlook.com Tel:07594 297691

NOTICE IS HEREBY GIVEN THAT THE JOINT CEMETERY COMMITTEE SITE MEETING WILL TAKE PLACE ON WEDNESDAY 19<sup>th</sup> JUNE 2024 AT 18:30 PM AT GORSTAGE CEMETERY FOLLOWED BY A CEMETERY COMMITTEE MEETING AT 19:15 PM AT WEAVERHAM COMMUNITY CENTRE

All Weaverham, Cuddington and Acton Bridge residents are invited to attend – please email gorstagecemetery@outlook.com for meeting information.

**AGENDA**

1. Apologies: To receive apologies for absence
2. Declarations of interest: To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Weaverham, Cuddington & Acton Bridge's Parish Council's Codes of Conduct.
3. To approve and sign minutes of the Joint Cemetery Committee meeting held on 17<sup>th</sup> April 2024
4. Public Open Forum
  - a. Members of the public are invited to address Councillors and table issues of concern.
5. Review of site visit held prior to the meeting to include:
  - a. Review of the parcel of land being donated by CEMEX
  - b. Decision on request for the placement of 2 new benches
  - c. Decision on adding a plaque to an existing bench
  - d. Review of Risk Assessment – potential H&S issues
    - i. Headstone showing signs of decay in Section 2
    - ii. The concrete used for the plinths in Sections 1 & 2 showing signs of decay
    - iii. The path in section 1 potential trip hazard
    - iv. The bench next to section 2 which may need to be moved
6. Cemetery Maintenance Manager's report. To include:
  - a. Decision on upgrading strimmer
7. Cemetery Clerk's report: To receive an update from the Clerk
8. Finance report: To receive an update from the Clerk
  - a. Cemetery balances to date
  - b. Review of Internal Auditors report
9. Matters arising: To review matters resolved at earlier meetings not on this agenda and decide on any courses of action.
10. Correspondence
  - a. Letters written by the Clerk
  - b. Letters received
11. AOB
12. Date of next meeting